

Board of Directors Meeting
September 3, 2024
6:00 p.m. in the GCC conference room

Members in attendance were: Berrigan Willmott (President), Marshall Madill (Treasurer), Kelli Forbes (Secretary), Mike Fawl, Cheryl Garrett and Debbie Gloss. Member unable to attend was John Schierling. Also in attendance were: Becky Florance, Dustin Elder and Brandi Wells.

Opening prayer was led by Mike Fawl.

Approval of agenda and meeting minutes of 8/6/24 meeting: Berrigan moved to approve the agenda and the minutes of the 8/6/24 meeting as presented. Seconded by Debbie Gloss. Passed.

Recognition of visitors: Dustin Elder, who has submitted a School Board Application, introduced himself and stated his son is a first grader at CCS.

Brandi Wells, who has also submitted a School Board Application, introduced herself and stated she has a son who will be in kindergarten next year.

Berrigan stated there are two open seats on the school board and that October 1st is the deadline to make a decision of two new board members. Board members asked questions of Dustin and Brandi and a lengthy discussion was had.

Financial report: Marshall distributed and reviewed the financial report. He stated that payroll is close to double from last year but other expenses are down; that Becky bought books and curriculum in June so they were less expensive. Discussed that GCC will probably give the school something but it won't be as much as previously since they had to pay for a new roof on the church. Members agreed that any contribution is great, but we shouldn't count on it.

Paypal account: Becky stated that families are using Paypal to pay tuition and that Marshall needs to have access to Paypal. Lengthy discussion was had and Berrigan stated he will talk with the bank and ask about creating a payment link directly to the bank instead of using Paypal. Further discussion was had and Marshall will check with website people he knows.

State sales tax: Becky stated that the first treasurer of the board set up a federal tax ID number so that donors could get a tax write-off, but the school is still paying state sales tax on everything purchased. She stated it would be a considerable savings if we could qualify for the state sales tax exemption when we buy curriculum. Marshall stated he talked to a Christian attorney in Topeka and asked him about the process of getting tax exempt status. The school is registered as a tax exempt 501c3 for federal, but we need to get the tax exempt status for the state. Discussion was had and Marshall stated he will look into it further.

Bylaws (new board members): Mike stated that as was discussed at the last meeting, nothing is stated in the Bylaws about when new board members are elected, but that typically it would be in the July board meeting when those positions would be filled. Discussion was had.

Becky read the changes made in the Bylaws concerning new board members, and stated that applications for new candidates will open April 1st, and that positions will be filled in the July board meeting. Berrigan clarified that the Board has agreed that for this year, new members will be voted on in October and then the Board will get back on that schedule.

Motion: I would move that we approve the Bylaws as reviewed and amended. By: Mike Fawl; Second: Marshall Madill. Passed.

Becky stated she will change the approved date to September 2024.

Approval of contract supplement/general contracts: Discussion was had about the Board presenting contracts to the teachers. Becky printed off the contracts and they were signed by the president and secretary. The teachers will also sign their contracts. Becky will give them to the teachers in an envelope and they can keep a copy.

Marshall stated that the first paychecks of the school year went out last Friday. The three teachers who are on salary have chosen to be on a 12-month schedule. Josselyn is on an hourly rate and so reports her hours to Becky who turns them in to Marshall. Contracts are only for the salaried positions.

Rent to GCC: Conversation about paying rent to GCC was continued from the last meeting. Marshall stated that GCC's budget meeting this morning was postponed. There are some things such as utilities that are increasing costs to GCC because of the school. Discussion was had about a contract that was created between the school and GCC, and Marshall stated that GCC gets a copy of the school's insurance policy, and the school is subleasing the building. Berrigan stated we will table the conversation until the next meeting when we can look at the contract.

Absences/substitutes: Becky stated that she is having the new teacher keep track of hours she is absent as the Board has not spent much time addressing that. Discussion was had and it was agreed that she can keep writing down the absent hours because it is in the teacher's handbook. One substitute wants to just volunteer and the other substitute will get paid. Lengthy discussion was had.

First days: Becky shared that the junior high and high school being upstairs has been a great change and they have gotten into a great routine. Cheryl agreed that the older students seem to like their space upstairs and are doing well with their studies.

Upcoming events: Becky stated that Grandparents Day is Friday, September 6th, and we are expecting 36 additional adults coming for lunch. The older kids will read scripture geared towards grandparents and a student will bless the food. It will be a longer lunch than usual.

There will be a once a month birthday breakfast the first Monday of each month, and the first one will be followed with the first fire drill.

September 25th is See You at the Pole at 7:30 a.m. and Becky invited everyone to come. Gary Collins will have music and they will have their morning routine with scripture reading and pledges. It will be by the flag poles if weather permits; otherwise, will be in the basement. She spoke about the one two years ago that lasted approximately an hour.

October is report cards and parent/teacher conferences.

List playground equipment: Becky shared that Mike talked to a couple different groups and their consensus was to sell the playground equipment. Becky's daughter would like to sell it and mark it up \$100 for her commission, to which members agreed.

Becky read a note from Hannah stating she would like to purchase a swing set from Sam's if there is still money from the 5-Ks, and her husband is willing to put it together. Debbie suggested that Josiah have help putting it together. Becky showed board members pictures of the playgrounds Hannah is looking at. Discussion was had. Cheryl suggested taking a picture of the playground after it is set up and sending it to donors of the 5K. Discussion was had.

Becky spoke about a man from GCC who is willing to construct a more natural playground and it was agreed that this could also be a possibility in the future. Mike also has a playground at his place that the school could use if it could be moved. Discussion was had.

Motion: I make a motion that Becky and Hannah be authorized to purchase a playground with the purchase price up to \$2,000. By: Mike Fawl; Second: Berrigan Willmott. Passed.

It was discussed that the site preparation and mulch would cost approximately \$2,000. Marshall stated the Band of Brothers would be happy to chip in. Discussion was had.

Marshall spoke about putting a chain link fence along the south side of the playground. Discussion was had and Debbie stated she will ask her brother-in-law about some chain link fence he has.

Other business: There was none.

Closing prayer was led by Berrigan Willmott and the meeting was adjourned at 8:05 p.m. The next meeting will be held on October 1, 2024 at 6:00 p.m. in the GCC conference room.

Respectfully submitted,

Kelli Forbes, Secretary

