

Board of Directors Meeting  
May 6, 2025  
6:00 p.m. at GCC conference room

Board members in attendance were: Mike Fawl (President), Marshall Madill (Treasurer), Kelli Forbes (Secretary), John Schierling, Debbie Gloss, Cheryl Garrett, Brandi Wells and Dustin Elder. Board member unable to attend was Berrigan Willmott (Vice-President.) Also in attendance was Tracy Milam.

**Opening prayer** was led by John Schierling.

**Approve agenda and minutes of 4/1/25 meeting:** The agenda was distributed prior to the start of the meeting.

***Motion:*** I move we approve the agenda as presented. By: Marshall Madill; Second: John Schierling. Passed.

The minutes of the 4/1/25 meeting were distributed prior to the start of the meeting.

***Motion:*** I move we approve the minutes of the 4/1/25 meeting as presented. By: Marshall Madill; Second: Brandi Wells.

**Recognition of visitors:** Tracy Milam introduced herself as a mother of a student at CCS and stated she has done a couple of cooking classes at the school.

**Financial report:** Marshall distributed and reviewed the financial report. He stated he would like to see the designated scholarship fund grow to help more families. Discussion was had. Cheryl shared that Becky would like commitment from the board to visit other churches to promote the school. There was \$3,015 in donations from the play, and some will go into the PTO account.

Marshall stated he would like to have a CPA audit done of the school's books every quarter. He stated he is currently using the desktop version of Quickbooks and that when he gets a new computer, he will get Quickbooks online, which is about half the price of Aplos. Discussion was had.

***Motion:*** I make a motion that we purchase a subscription for Quickbooks online when the time is right. By: Debbie Gloss; Second: John Schierling. Passed.

**Principal's report:** Cheryl read the Principal's report in Becky's absence. School pictures went well. There are six new kids for kindergarten, and all but one student will be returning next year. The field trip to Deanna Rose farm went well. Betty Hartney joined the staff. The Site Council met for the first time. The junior high and high school fulfilled their service

project. The teacher inservice went well. They have had good participation in serving at the Rescue Mission. Upcoming events were also read.

**Executive Committee report:** Brandi stated there has been one applicant for the teacher's position. Her interview will be Monday at 3:30 p.m. and Becky and Brittany will be on the interview team. Discussion was had.

**PTO report:** Brandi stated the parents met last week. They will be serving pizza the last day of school. There is a softball charity in Scranton in September where the PTO will get 100% of the profits for running the concession stands.

They met with the Overbrook fair board and they agreed to the PTO doing four inflatables and a food truck Friday and Saturday, and they are looking into having a dump tank. They are approximately \$500 short of being able to pay for the items for the fair fundraiser. They will have a bake sale at the ticket booth. The bank account has been set up. Discussion was had. They will have punch cards and flyers to promote the school and are purchasing a PTO banner for fundraisers. Brandi read the mission statement of the PTO, "To enhance the education and social environment, strengthen the bond between families and schools, and support the school mission and values."

Marshall suggested that the school request or require parental involvement in the school. Discussion was had, and Brandi wrote two options how this should be stated on the form that parents sign. The second statement read, "To support the mission and daily operations of CCS, each family is required to complete a minimum of 25 volunteer hours per school year. These hours may be fulfilled through activities like classroom support, event setup, PTO fundraisers or other approved opportunities."

**Motion:** I move we put Brandi's second statement in the enrollment application. By: Debbie Gloss; Second: Marshall Madill. Passed.

Mike stated the PTO needs \$500 to get them over \$2,000 so they can pay for the inflatables and food truck, etc. for the fair fundraiser. Brief discussion was had.

**Motion:** I move we transfer \$500 into the PTO's account so the fair items can be booked and paid for. By: John Schierling; Second: Debbie Gloss. Passed.

**Site Committee:** Cheryl read the report from the first Site Committee meeting. In attendance were Adam and Kaylin Johns, Tricia Webb, Patrick O'Brien and Becky Florance. They met and toured the facility to see what is needed. Adam wants the school rent to go back to the school. A lengthy discussion was had. Marshall stated we need to ask Becky to prioritize what is most needed and see what grants would cover.

**Grant-writing Committee:** Cheryl read that Becky will schedule a meeting soon to get started, and anyone on the board who is interested in being on the committee needs to let her know.

**Election of officers:** Becky received an application for the board from Jim Briggs. The application for the board is on the school website. The board will review the applications and interview the applicants at the June meeting.

**Upcoming events:** The Art and Music Program will be May 13<sup>th</sup>, and Field Day will be May 15<sup>th</sup>. Discussion was had about the board having a cookout for field day on May 15<sup>th</sup>.

***Motion:*** I move we do a cookout on May 15<sup>th</sup> for field day. By: Marshall Madill;  
Second: Brandi Wells. Passed.

**Other business:** Cheryl read from Becky's notes that the Herzog Foundation has seminars and training that would be good for board members to do, and it would be good to have a board member as a representative. Discussion was had, including that it may also be a source for grants.

The junior high and high school students are interested in starting a church plant on Saturday evenings for junior high and high school students. There will be adult sponsors and adult speakers. This should be encouraged. Tracy Milam shared that she has seen a positive change in her daughter since coming to CCS.

Discussion was had about the delay in getting yearbooks, and Marshall recommended that we discontinue the arrangement we have for photos and marketing, etc. and in the future do jobs separately and with a required time frame. Board members agreed by common consent.

Mike stated we will go into executive session to discuss personnel issues.

***Motion:*** I move we go into executive session for an hour to discuss personnel issues.  
By: Marshall Madill; Second: Cheryl Garrett. Passed.

(Executive session was held from 8:05 p.m. to 9:05 p.m. to discuss personnel issues.)

No action was taken from the executive session.

**Closing prayer** was led by Mike Fawl. The meeting was adjourned at 9:07 p.m. The next meeting will be held on June 3, 2025 at 6:00 p.m. in the GCC conference room.

Respectfully submitted,

Kelli Forbes, Secretary