

Board of Directors Meeting
June 3, 2025
6:00 p.m. at GCC conference room

Board members in attendance were: Mike Fawl (President), Berrigan Willmott (Vice-president), Marshall Madill (Treasurer), Kelli Forbes (Secretary), John Schierling, Cheryl Garrett, Dustin Elder and Brandi Wells. Also in attendance were Becky Florance, Brittany Lang, John Briggs and Kit Bostrom.

Opening prayer was led by Marshall Madill.

Approve agenda and minutes of 5/6/25 meeting: The agenda was distributed prior to the start of the meeting.

Motion: I move we approve the agenda as presented. By: John Schierling; Second: Marshall Madill. Passed.

The minutes of the 5/6/25 meeting were e-mailed to board members and were distributed prior the start of the meeting.

Motion: I move we approve the minutes of the 5/6/25 meeting as presented. By: Dustin Elder; Second: Brandi Wells. Passed.

Recognition of visitors: Jim Briggs introduced himself and gave a brief summary about his background. He stated that Marshall mentioned there may be a need for new board members and that he is considering this.

Kit Bostrom was not yet present.

Financial report: Marshall distributed and reviewed the financial report. He stated he did get converted from desktop Quick Books to the online Quick Books, and that he likes that anyone can get logged in and pick it up after him. He shared that he believes in total transparency and when people donate, they can see where it goes. He reminded board members that we need to be diligent about seeking support for the school. Discussion was had, including curriculum costs.

(Kit Bostrom present in the conference room.) Berrigan introduced Kit as a potential board member he has been talking to.

Principal's report: Becky distributed her report from May, which was e-mailed earlier to board members, and stated they wrapped up the year and great memories were created. Marshall commended Becky on her excellent reports and how they give us a really good insight into what has happened during the month.

Executive Committee report: Brandi stated the committee has rewritten the teacher contract and the teacher handbook, which will be out in July. There will be a teacher-related discussion in executive session. Discussion was had. Cheryl stated they will review the documents yearly and put the date last reviewed on the front.

PTO report: Brandi stated the PTO is very active and the next fundraiser will be July 16th when they will have a chicken fried steak buffet at Four Corners, also bake sales and raffle baskets. The PTO was approved for a charity account on Venmo. The Overbrook Fair is coming up and they had to get a new vendor called Ultimate Bounce. Details about the fair fundraiser were discussed.

The PTO wants to do a back-to-school event next year, '26-'27, and will also use the same inflatables vendor. They will have a softball concession stand fundraiser in Scranton this summer. The PTO will be reflecting on activities and fundraisers afterwards. They are also looking into starting a monthly newsletter with contributions from teachers and the board. Brandi stated she prayed about it and will be taking over the facebook account.

Dustin suggested we track the volunteer hours as we are requiring 25 volunteer hours per family, as was discussed at the last meeting. Discussed that there will be an option to buy out and that it will be in the parent student handbook. Becky stated she is not in favor of mandatory volunteering; that families are already doing their part, and if the PTO gets worn out, they should cut down on activities. She stated if a family is not involved enough, that she can talk to them. Discussion was had and Mike and Cheryl agreed that everyone has their place. By common consent, the Board agreed to remove the mandatory volunteer hours from the handbook.

Site Committee: Becky provided a handout of "Projections for the 2025-2026 school year," which showed results of her presentation to the GCC Cabinet meeting last Tuesday. She stated the adjoining door for the JH/HS classrooms was approved, removing the carpet in the basement was approved, painting any surfaces was approved, and adding partitions to the stage area was approved. It was approved to plan to develop the west lot with a gardening area, educational walking path and learning stations.

The carpet has already been removed from the downstairs and we need jugs of adhesive remover. It will be replaced with tile or luxury vinyl tile. We have an estimate from CarpetOne and may need to get another quote. The main part of the downstairs will be a large cost, so we will try to leave it a hard floor. A lengthy discussion was had.

The kindergarten classroom will be painted tomorrow and Becky has bought the paint as a donation. There will be carpet tile put in the kindergarten room.

Windows in the lower and upper classrooms was tabled and the school asked to add a dehumidifier. Removing the sound booth and audiovisual equipment downstairs is needing to

be reviewed by church personnel. What the Cabinet would like to see in a lease agreement with the school was also tabled.

Grant-writing Committee: Becky reported that they met on Monday and Caitlin Willmott is taking on the outdoor learning space area. It will be Christ-centered and can be accessed by the community when school is not in session. They are pursuing a grant through the Jones Foundation that will provide outside spaces which are community based.

Filling board positions: Mike stated there are two openings on the board for this coming year and those new board members will start the first of July. Two of the four applicants were present at the meeting. Board members introduced themselves to Jim Briggs and Kit Bostrom.

Jim gave his testimony and stated he has the gift of teaching, he enjoys teaching, and is thankful to be teaching trigonometry to a student at CCS remotely. Discussion was had.

Kit gave her testimony and asked about the five-year goal of the school. Statements from board members included to provide a Christ-centered education, teach a Biblical worldview, be in God's will and bring up leaders. Kit stated it is important to keep the school separate from Grace Community Church.

Motion: I make a motion we fill both seats with Jim and Kit, with Jim's being contingent on him accepting. By: Brandi Wells; Second: Marshall Madill. Passed.

Mike asked for a motion to retain Kelli as secretary for the next year.

Motion: I move we retain Kelli as secretary of the board for the next year. By: Dustin Elder; Second: Marshall Madill. Passed.

Upcoming events: Becky stated she would like to have the school calendar approved at the July meeting. Dates for the calendar were discussed. Enrollment will be August 1st from 8:00 to 12:00, and Cheryl and Mike volunteered to help with this.

Discussion was had about teacher work days and in-service days, as has been previously discussed.

The back-to-school picnic will be August 16th, and the first day of school is August 18th. Last year the board was in charge of the picnic, and board members agreed to do it again this year. We are planning for approximately 150 total at the picnic.

Becky stated that the See You at the Pole is September 24th at 7:30 a.m. The program is mostly led by the students, but she would like to see a good showing from the board. They will be providing juice and donuts.

The National Day of Prayer is the first Thursday in May. Students will be out on December 18th and return to school on January 5th. Spring break is the same as every school in Kansas.

There is no school on Good Friday, April 3rd, and May 19th will be a half school day for students.

Becky distributed a handout of the history of CCS which she gives out when she visits a church. She asked for board members to provide these when they present the school at their churches. Discussion was had and dates were set for presentations.

Other business: There was none.

Motion: I make a motion to move into executive session to discuss personnel matters for 30 minutes. By: Brandi Wells; Second: Berrigan Willmott. Passed.

(Executive session was held with only board members present starting at 9:20 p.m. and was extended to 10:20 p.m.)

Mike stated there will be action taken as a result of the executive session.

Motion: I make a motion we put a deadline on the yearbook. Carl needs to have that in by July 1st and return the drive as well. By: Dustin Elder; Second: Marshall Madill. Passed.

Motion: I also make a motion we accept the handbook and the new adjustments to the handbook as well as the contract for the teachers. By Dustin Elder; Second: Berrigan Willmott. Passed.

Brief discussion was had.

Motion: I move we hire and offer contracts to Josselyn and Jenna as teachers for the coming school year. By: Brandi Wells; Second: Dustin Elder. Passed.

Closing prayer was led by Mike Fawl. The meeting was adjourned at approximately 10:25 p.m. The next meeting will be on July 1, 2025 at 6:00 p.m. in the GCC conference room.

Respectfully submitted,

Kelli Forbes, Secretary